

MINUTES

May 20, 2017

VACATIONLAND ESTATES BOARD OF DIRECTORS MEETING

1. CALL MEETING TO ORDER: Meeting called to order 9:09
2. ATTENDANCE: Ken Coville, Jeff Brooks, Kristi Brannen, Jeremy Dill, Charles Webster, Richard Violette
3. REVIEW MINUTES OF: **Motion: Jeff Brooks:** to accept minutes of April 1, 2017 as presented. **Second: Dick Violette. 5-0-1**
4. PUBLIC COMMENT: None
5. MANAGER'S REPORT: **Motion: Charles Webster:** to accept managers' report. **Second: Jeremy Dill. Vote 6-0-0.**
6. TREASURER'S REPORT: **Motion: Jeff Brooks:** to accept managers' report. **Second: Dick Violette. Vote 5-0-1.**
7. NEWSLETTER: Changes made, to be mailed following week with Owners meeting mailing to be mailed July 10th 2017.
8. WEBSITE: New website is operational, payments for maintenance fees can be processed via online.
9. 5 YEAR PLAN: Manager to develop unit/building completion tracking mechanism.
10. UPDATE ON PHONE SYSTEMS: Waiting for Bid from CTC
11. OLD BUSINESS: Certified mailing of lien notices discussed.
12. **A. NEW BUSINESS:** 3-day minimum stay from Memorial Day to Labor Day to be instituted. Will be filled with day of only slots only. **Motion: Charlie Webster:** to institute 3day minimum. **Second: Dick Violette. Vote:6-0-0**
B. Fuel Bid 2017/2018 Season: Bates was the only submittal with \$1.95 gallon for #2 heating fuel. Board approved: **Motion: Jeff Brooks:** To except fuel bid and heating servicing solicitation from Bates fuel. **Second: Jeremy Dill. Vote: 6-0-0**
C. Windows Bid: SW Collins, Richardson's, and Pella were solicited. **Motion: Charles Webster:** To except bid from Richardson's for Mathewson's Brothers of \$628 per single hung picture window. **Second: Richard Violette.**
D. Tank Proposal: State of Maine approval letter was presented for two 1,100-gallon poly ethylene tank for fresh water. **Motion: Jeff Brooks:** To approve bid proposal from Tank Depot and install as appropriate. **Second: Charles Webster. Vote: 6-0-0.**
13. **Nominating Committee:** Suggestions include Larry Greenlaw, Keith Kneeland, Glen McNelly, Frank Hill, Andrea Edwards. **Motion: Jeremy Dill:** to elect these individuals if they agree to serve. **Second: Kristi Brannon. Vote 4-0-2.**

14. NEXT MEETING DATE: June 24th 8:30am.

15. ADJOURN: **Motion: Jeff Brooks:** to Adjourn meeting at 12:28. **Second: Charles Webster. Vote 6-0-0.**

Respectively submitted
Adele King, SECRETARY

Approved Date: _____


Enc: Minutes April 1st 2017
Treasurer Report
Manager's Report
Financial Statement
Newsletter
Bid Proposals (Fuel, Water Tank and Window's)



KEN COVILLE, PRESIDENT



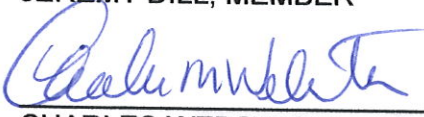
JEFF BROOKS, VICE PRESIDENT



KRISTI BRANNEN, TREASURER

JEREMY DILL, MEMBER

RICHARD VIOLETTE, SR, MEMBER



CHARLES WEBSTER, MEMBER

KEN WILLIAMS, MEMBER